

Accessible Parking Policy

Purpose

This policy defines a way for faculty, staff, students and visitors with a disability (temporary or permanent) to park on campus. All faculty, staff, students and visitors are required to pay for parking on campus.

Parking options for Visitors with a valid State DOT permit or plate:

- Purchase a temporary UW DIS permit – daily or monthly rates available
- Park at a State DOT stall in garages/ramps across campus and pay the hourly parking fee upon exit
- Park at a metered stall (30 minute time limit or greater)

Parking options for Faculty, Staff or Students with a valid State DOT permit or plate:

- Purchase an annual or monthly UW DIS permit
- Purchase a temporary UW DIS permit or park in a State DOT stall in garages/ramps across campus and pay the hourly rate upon exit
- Park at a metered stall (30 minute time limit or greater)

Policy

1. UW Disabled permits are valid in a UW DIS stall, State DOT stall, permit stall or meter (30 minutes or greater) on the UW Madison Campus.
 2. Flex permit holders must pay by phone when parked on campus using the temporary UW DIS Permit.
 3. A one month temporary UW DIS permit will be provided at no cost to Base Lot or Flex permit holders with written authorization from physician. The annual permit will be held by UW Transportation until the temporary UW DIS permit expires. Apply in person at UW Transportation Services.
 4. Display permits from the rear view mirror when parked on campus.
- Unique Accommodation requests:
 1. Faculty and staff with a disability that requires a unique accommodation outside the standard application process should contact their Division Level representative or the Office for Equity and Diversity.
 2. Students with a disability that requires a unique accommodation outside the standard application process should contact the McBurney Disability Resource Center.
 3. Complete information for requesting a special accommodation may be found in the ADA Parking Accommodation Request Policy.
<http://transportation.wisc.edu/files/ADAParkingAccommodationRequestPolicy.pdf>

Restrictions

- Transportation Services has the right to reserve lots/ramps for event parking on campus. Parking may be sold in advance or at the gate on a first come basis. Lots restricted for an event will be posted at the entrance to the lot and/or on our webpage at www.transportation.wisc.edu.
- Transportation Services has the authority to close a lot for construction, maintenance or safety issues. Permit holders will be notified in advance of lot closures.
- State DOT and UW DIS permits are not valid at 25 minute meters or at reserved stalls.
- UW DIS annual or temporary permit will not be issued past the ending date of the current parking year.
- Temporary one month UW DIS permits cannot be renewed or extended without a valid State DOT permit.
- UW Transportation Services reserves the right to cancel any UW DIS (Annual or Temporary) Permit if during the verification process the State DIS Permit is found invalid or registered to a different owner.
- Some lots on campus are closed for security reasons and UW DIS permit holders will not have access to the lot after hours and on weekends.
- UW DIS Permits are for the exclusive use of the permit holder and may not be transferred, sold or loaned to anyone else for their use.
- Park & Ride permit holders or Carpoolers may purchase a temporary UW DIS parking permit.
- The permit holder is responsible for returning permit and notifying UW Transportation Services when employment is terminated or the annual parking assignment is no longer needed. The permit holder will be charged for each day the permit is assigned to them. Refunds or payroll deduction cancellations will not be processed until the permit is returned to UW Transportation Services.
- All citations and other unpaid fees due to UW Transportation Services must be paid prior to applying or accepting an annual permit assignment.

Related References

- Alternative Transportation Options Policy
- Permit Rate Policy available on Transportation Services webpage
- Payment/Refund/Cancellation Policy
- ADA Parking Accommodation Request Policy
UW Accessibility Information: www.oed.wisc.edu/

Policy Revisions:

Policy Number	TS-18
Effective Date	Permit Year 2012-13
Date Approved	4/2001
Revision Dates	<p>3/2003 – Clarify display, UW ID, new permit design</p> <p>12/2003 – Clarify Disabled Veteran Plates</p> <p>3/2004 – Permit Display options</p> <p>3/2005 – Clarify return of annual permits while using temporary UW DIS</p> <p>3/2006 – Allow Dept. Limited, Temporary, Flex & Annual Base Lot permits in UW DIS stalls (assigned lot only) when displayed w/ State DOT</p> <p>10/2006 – Provide one month temporary UW DIS with documentation from physician.</p> <p>3/2007 – Require payment of all fees & citations prior to applying for or accepting parking.</p> <p>3/2011 – Replaces Disabled Permit Policy</p>
File Location	P:\Trans\Share\ExternalPolicy\TSBusinessPolicy2012-13